



Cedar Lane Wildcats

Student/Parent Handbook and Calendar

2026/2027

Address: 841 Cedar Lane

Olivehurst, CA 95961

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Cedar Lane Elementary School

841 Cedar Lane, Olivehurst, CA 95961 (530) 741-6112



WILDCATS ARE PROUD TO BE Problem Solvers, Are Responsible, Work Hard, Safe and Kind

STUDENT/PARENT and FAMILY HANDBOOK

This handbook is intended to provide information about the services and educational opportunities at our school site. Please call the school if you have any questions at 530-741-6112.

PRINCIPAL'S MESSAGE

On behalf of the faculty and staff, welcome to Cedar Lane School, Home of the Wildcats! We are happy and proud that this will be your school and together we will make this a year of excellence in student achievement. You, the student and the parent, are a key and valued member of our school community. Your purpose in being a student is to prepare yourself for a bright future. Your purpose as a parent is to support your student's teacher to create a notable partnership to help your student succeed. We believe that strong partnerships between students, families and staff help our children thrive both academically and personally. Our goal is to provide a safe, welcoming, and supporting environment where every student feels valued and ready to learn.

Please read through our student/parent handbook which includes information on PBIS and additional updates and resources that will support a successful school year. We hope you will find your school year to be a memorable and exciting one. All of us at Cedar Lane Elementary want to work with you to help you achieve your goals!

Sincerely,
Hector Gonzalez, Principal

Positive Behavior Interventions and Supports and PAWS

What are Positive Behavior Interventions and Supports?

Positive Behavior Interventions and Supports (PBIS) is an evidence-based, tiered framework for supporting students' behavioral, academic, and social-emotional needs. When implemented with fidelity, PBIS improves social-emotional competence, academic success, and school climate. It also improves teacher health and wellbeing. It is a way to create positive, predictable, equitable and safe learning environments where everyone thrives. PBIS supports all students through intervention ranging from a schoolwide system, to a system for developing individualized plans for specific students.

Research has shown that the implementation of punishment, especially when it is used inconsistently and in the absence of other positive strategies, is ineffective. Introducing, modeling, and reinforcing positive social behavior is an important step of a student's educational experience. Teaching

behavioral expectations and rewarding students following them is a much more positive approach than waiting for misbehavior to occur before responding. The purpose of a schoolwide PBIS program is to establish a climate and framework in which appropriate behavior is the norm.

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Cedar Lane Elementary DIRECTORY

Telephone (530) 741-6112

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Colette Sweeten	Music	cdavies@mjusd.k12.ca.us
Cierra Ice	ED	cice@mjusd.k12.ca.us

2026-2027 Cedar Lane Elementary Bell Schedules							
Regular Bell Schedule					<i>Minimum Day</i>		
TK/K					TK/K		
Begin	End	Activity			Begin	End	Activity
8:15	10:15	Instruction			8:15	10:15	Instruction
10:15	10:35	Recess			10:15	10:35	Break
10:35	10:55	Lunch			10:20	10:30	Instruction
10:55	11:05	recess			10:35	10:55	Lunch
11:05	12:35	Instruction			11:05	12:35	Instruction
Grades 1-2					Grades 1-2	<i>Minimum Day</i>	
Begin	End	Activity			Begin	<i>End</i>	<i>Activity</i>
8:15	9:35	Instruction			8:15	9:35	Instruction
9:35	9:50	recess			9:35	9:50	recess
9:50	11:35	Instruction			9:50	11:35	Instruction
11:35	11:55	Lunch			11:35	11:55	Lunch
11:55	12:15	recess			11:55	12:15	recess
12:15	12:45	Instruction			12:15	1:00	Instruction
12:45	1:00	recess					

1:00	2:25	Instruction					
2026-2027 Cedar Lane Elementary Bell Schedules							
Grade 3					Grade 3	<i>Minimum Day</i>	
Begin	End	Activity			Begin	<i>End</i>	<i>Activity</i>
8:15	9:35	Instruction			8:15	9:35	Instruction
9:35	9:50	recess			9:35	9:50	recess
9:50	10:55	Instruction			9:50	10:55	Instruction
10:55	11:15	Lunch			10:55	11:15	Lunch
11:15	11:35	recess			11:15	11:35	recess
11:35	12:45	Instruction			11:35	1:00	Instruction
12:45	1:00	recess					
1:00	2:25	Instruction					
Grade 4					Grade 4	<i>Minimum Day</i>	
Begin	End	Activity			Begin	<i>End</i>	<i>Activity</i>
8:15	10:05	Instruction			8:15	10:05	Instruction
10:05	10:15	recess			10:05	10:15	recess
10:15	11:00	Instruction			10:15	11:00	Instruction
11:00	11:20	Lunch			11:00	11:20	Lunch
11:20	11:40	recess			11:20	11:30	recess
11:40	2:25	Instruction			11:30	1:05	Instruction

2026-2027 Cedar Lane Elementary Bell Schedules							
Grade 5					Grade 5	<i>Minimum Day</i>	
Begin	End	Activity			Begin	<i>End</i>	<i>Activity</i>
8:15	10:05	Instruction			8:15	10:05	Instruction
10:05	10:15	recess			10:05	10:15	recess
10:15	12:10	Instruction			10:15	12:10	Instruction
12:10	12:30	Lunch			12:10	12:30	Lunch
12:30	12:50	recess			12:30	12:40	recess
12:50	2:25	Instruction			12:40	1:05	Instruction
Grade 6					Grade 6	<i>Minimum Day</i>	
Begin	End	Activity			Begin	<i>End</i>	<i>Activity</i>
7:50	10:05	Instruction	7:50		7:50	10:00	Instruction
10:05	10:15	Break	10:05		10:00	10:20	Break
10:15	12:10	Instruction	10:15		10:20	12:10	Instruction
12:10	12:30	Lunch	12:10		12:10	12:30	Lunch
12:30	12:40	Break	12:30		12:30	12:50	Break
12:40	2:25	Instruction	12:40		12:50	1:00	Instruction

Information: Minimum Days

9/09, 9/16, 9/23, 10/1, 10/07, 10/21, 11/4, 11/17, 11/18, 11/19, 11/20, 12/2, 12/09, 12/18, 1/13, 1/27, 2/3, 2/24, 3/3, 3/10, 3/17, 3/24, 3/25, 4/14, 5/5, 5/19, 6/1, 6/2, 6/3, 6/4

Families will be notified every week through **Parent Square communication**. Families can also check the District Student Calendar, but it does not

show the additional “school site” minimum days.

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GENERAL INFORMATION

Campus Hours: The Cedar Lane office opens at 7:40am each morning and closes at 4:00pm. Student supervision begins at 7:40 am and ends at 3:15pm. Students should not be dropped off early (prior to 7:40am), left unsupervised at school or on the playground.

Closed Campus: Students may not leave the campus without being signed out in the office by a parent/guardian. Students are required to stay on campus from the time of their arrival until they leave to go home.

Leaving Campus: A legal ID is required when signing students out of school. The student may leave campus with a parent/guardian or with a person named on the emergency contacts, after signing out in the office. Please keep your contacts in Aeries up to date. Please limit early pickups to reduce the negative impact on your child’s education.

Telephones: Telephones in the office are available for student use with teacher and office staff permission. **Telephone Messages:** Emergency messages from parents to students received before 2:00 p.m. will be delivered to students (please avoid calling for non-emergency messages). Messages left on the secretary's voicemail are NOT guaranteed to be delivered.



Visitors on Campus: For the protection of our students and staff, all visitors must sign in at the office before going on campus. The Board of Education believes parents and guardians should be encouraged to visit the school. All visitors will be screened through Raptor screening technology. Upon clearance, each visitor will be given a “visitor badge”. Raptor Technologies eliminates uncertainty and helps schools know precisely who is on campus. By scanning an ID, each visitor’s information is screened against the sex offender registry and custom databases. Visitor management systems automatically capture and store visitor data, enabling schools to create security-focused reports for analytical and investigative purposes.

- Student visitors are not allowed on campus.
- No electronic listening or recording device may be used by any person in a classroom without the teacher's and principal's permission. (Education Code 51512)

P r o b l e m S o l v e r s , A r e R e s p o n s i b l e , W o r k H a r d , S a f e a n d K i n d

ATTENDANCE PROCEDURES:

Students who attend school regularly have been shown to achieve at higher levels than students who do not. The staff at Cedar Lane School encourages all students to attend school on time every day. Each teacher will monitor and record all student absences. In the event of an absence, the attendance procedure as outlined below must be followed. Cedar Lane uses an automated system as well as phone calls to notify parents of their student's absence.

General Absences - On the first day of an absence, the parent or guardian should notify the school of the student's absence by phone, email or handwritten note. The attendance voicemail is available 24 hours a day at 741-6112, ext. 3622. Email can be sent to gleal@mjustd.k12.ca.us and notes should be delivered to the office upon return to school. All notes, e-mails, or phone messages must contain the following information:

- a. First and last name of student
- b. The reason for absence
- c. The day/dates absent (date and year)
- d. The signature (name on a phone message or e-mail) of PARENT OR GUARDIAN

If student absences are not cleared by parent contact within 48 hours, the absence will be listed as unexcused.

Excessive Accumulated Absences/Tardies - Students who have excessive absences and/or tardies will receive attendance letters from the school and be referred to school administration and SART (School Attendance Review Team) team, which may result in a referral to the MJUSD School Attendance Review Board (SARB).

Chronic Absenteeism - When a student has had absences in excess of ten percent of days enrolled for the school year, the school district will institute actions intended to improve the student's attendance.

Assignments Missed During an Absence - Work missed during an absence, excused or unexcused, CAN and SHOULD be made up so that the student does not fall behind. A student will have one day for each day of absence to make up the work.

Independent Study - For the 2022-23 school year and thereafter, the Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

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EDUCATIONAL PROGRAMS

All students will have year-long courses in Language Arts, Math, Social Science and Science.

In addition to this:



- 5th Grade - Physical Fitness Assessment
- 6th Grade - Optional five day overnight Science Camp in the Spring.
- STARS Afterschool Program - 1st-6th Grade: The STARS program at Marysville Joint Unified School District was established in December 2006 to provide after school enrichment to students at schools. The after school program offers students a safe place to go where they have an opportunity to complete their homework and participate in enrichment activities. We make efforts to enroll homeless, foster youth, and disenfranchised students. School sites offer a variety of enrichment activities based on student needs and interests. They may include: arts and crafts, physical fitness, health promotion, music, career awareness, service learning, coding, readers theater, computer skills, and more! We strive to establish positive relationships with students and provide them with meaningful, enjoyable activities. Recreation and a supper meal are offered everyday. The program is free to all students.
- Academic Honors and Student Recognition: Students will be recognized every trimester for achieving Perfect Attendance, Academic Excellence, Grit, Accelerated Reader and PBIS. Wildcat certificates will be given, drawings and other special events will be held throughout the year to recognize positive student behavior and academic achievement. Parents will be notified by their child's teacher when they are receiving an award. Wildcat Trimester Award Ceremonies will be held on the following dates:

Trimester I - November 6, 2026

Trimester 2 - February 26, 2027

Trimester 3 - June 4, 2027

Report Cards: The school year is divided into three trimesters, approximately twelve weeks each and will include student absences. Report cards are distributed at the end of each trimester. Parents are strongly encouraged to review information regarding student academic progress through the Aeries Parent Portal on a regular basis.

Student Activities

ASB – Associated Student Body: Students in this club are in 5th and 6th grade and are allowed to join if they meet the requirement of good attendance and no discipline issues. Wildcat ASB Leadership students will organize and support schoolwide activities and fundraising efforts. Students will develop leadership skills through direct participation in the planning and implementation of a variety of student activities, as well as, teacher-led lessons on topics such as: goal-setting, communication; decision-making; leadership styles; and parliamentary procedures. This club meets weekly with their ASB advisor.

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PROCEDURES:

Academic Student Support: Our assistant principal and PBIS Intervention Tier 2 Team are available to help students with attendance problems, academic goals, personal problems, or problems between students.

- Parent Conferences – Conferences or meetings can be requested by teachers, administrators, or parents, for the purpose of helping students with academics or behavior. During these meetings the student, parents, teachers, and administrators work as a team to find solutions to help the student to be successful.
- Student Success Team (SST) - When a parent or teacher is concerned about a student's academic progress or school behavior, a SST meeting may be held. The parent, teacher, administrator, resource specialist teacher, and any other concerned individual may attend this meeting. The goal of the meeting is to develop a plan to assist the child. This may involve a referral to our counselor, intervention team, or a request for in-depth testing to discover the nature of the learning difficulty.

Aeries Parent Portal: Parents may access/monitor attendance via parent portal. Instructions are sent home at the beginning of each school year informing parents and students how to access the Parent Portal. Please contact the main office for additional assistance.

Bicycles/skateboards/scooters: When riding bicycles, skateboards, scooters, skates etc... as transportation to and from school, students shall wear certified helmets per VC 21212 and other appropriate safety equipment. Bicycles, skateboards, scooters, skates etc... must be walked on campus. All bikes, skateboards, scooters, skates etc. must be parked and individually secured. Riding bicycles, skateboards, scooters, skates etc... on campus is prohibited, multiple violations may result in students being required to keep these items off campus for the remainder of the school year. The school is not responsible for lost or damaged bicycles or other personal equipment.

Drop Off/Pick Up:

- Drop off: All students should be dropped off in the Alicia Ave parking lot no earlier than 7:40am.
- Pick up TK/K-3rd grade - students should be picked up at the Alicia Ave parking lot.
- Pick up 4th-6th grade - students should be picked up at the Cedar Lane gate near the back stop or with a 1st-3rd grade sibling at the Alicia Ave parking lot.
- Cars are not allowed in the bus lane on Cedar Lane.
- Students arriving or leaving the campus on foot or bicycle should leave via the designated crosswalks.

Communications: Current information is provided to parents and students through Aeries Parent Portal, our monthly newsletter and school, district, and/or teacher websites. Our school website is <https://cedarlane.mjUSD.com/>.

Dress Code: The district prohibits any manner of apparel, shoes, accessories, or appearance likely to cause a substantial disruption of, or a material interference with, the educational process, student health regulations. Students cannot opt out of these mandatory dress standards. A student who violates these standards shall be subject to appropriate disciplinary actions. School sites may amend dress code in support of designated spirit days.

In addition, the following guidelines shall apply to all regular school activities:

1. Student clothing, accessories, shoes, and personal items (jewelry, jackets, headgear, backpacks, handbags, fanny packs, gym bags, notebooks, water bottles, etc.) shall be free of writing, pictures, or any other insignia which display crude, vulgar, lewd, obscene, or sexually suggestive content, profanity, or drug-related, alcohol-related, or tobacco-related content, advertising or symbols, or which advocate racial or ethnic prejudice, death or violence, which contain gang-related symbols or insignia, or other illegal activity.
2. Gang-related attire is strictly prohibited as defined below and by the specific dress code established at each individual school site.
3. Appropriate shoes must be worn at all times. Shoes must be closed toe and have a heel strap.
4. Each school shall allow students to wear sun-protective clothing, including but not limited to hats and caps, for outdoor use during the school day, but must be removed when entering buildings. (Education Code 35183.5) Bandanas, triangle scarves, beanies, and hair nets are prohibited and shall not constitute "sun-protective" clothing.
5. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs, and skirts or shorts shorter than mid-thigh are prohibited.
6. If the width size of pants, shorts, or skirts is too large so as to result in the exposure of undergarments, the student shall be required to wear a belt.
7. Belts must be threaded through all belt loops. No belt ends hanging down from the buckle. No chains belts or wallet chains.
8. The dress code shall be modified as appropriate to accommodate a student's religious or cultural observance, health condition, or other circumstance deemed necessary by the principal or designee. In addition, the principal or designee may impose dress requirements to accommodate the needs of special school activities, physical education classes, athletic activities, and other extracurricular and cocurricular activities

Students are expected to comply with the district and local school dress codes on a daily basis. A student who violates the dress code may not remain at school or at a school function unless the violation is corrected. School administration shall have discretion to determine how a violation can be corrected, which can include, but is not limited to, requiring students to: (a) turn the clothing inside out, or (b) remove the accessory. Parents/Guardians may also be called to bring a change of clothing. Repeated violations will be subject to progressive discipline, including, but not limited to, detention and suspension.

Display of Student Affection: It is the intent of Cedar Lane School to encourage the development of new and long-lasting friendships. However, the inappropriate display of affection between two persons is not allowed.

Fines: Students are responsible for all textbooks, electronic devices, and library books issued to them. If these items are damaged or not returned as required, fines will be levied to repair or replace. When a student owes a fine, for books or anything else, he/she is not eligible to attend assemblies, field trips, or other activities.

Fundraising: Only school related fundraising approved by ASB is allowed on campus. Non-school related fundraiser items may not be sold on campus, including Boy Scouts, Little League, Youth Sports, Religious organizations etc... (which includes candy, tickets or other non-profit fundraising items, etc...)

Injury, Illness or Medications:

- Check on the health of your child each morning before school and notify the school if they have an elevated temperature or other signs of serious illness.
- If a student becomes ill or is injured at school, only those persons listed on the emergency card and 18 years of age or older will be allowed to check out a student from school.

Accidents: Any accident/injury MUST be reported to a teacher or directly to the office immediately after it happens. The school staff will give first aid treatment. A parent or someone named on the emergency card will be called in case of injury or illness requiring care beyond first aid.

Medication During School Hours:

If a student must take medication during the school day, the following procedures are required:

Parent/Guardian Responsibilities

Before a designated employee administers or assists in the administration of any prescribed medication to any student or any student is allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication during school hours, the district shall have a written statement from the student's physician and a written statement from the student's parent/guardian. (Education Code 49423, 49423.1; 5 CCR 600)

The physician's written statement shall clearly: (Education Code 49423, 49423.1; 5 CCR 602)

- Identify the student
- Identify the medication
- Specify the method, amount and time schedules by which the medication is to be taken
- Contain the name, address, telephone number and signature of the physician
- If a parent/guardian has requested that his/her child be allowed to self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, confirm that the student is able to self-administer the medication

The parent/guardian's written statement shall:

- Identify the student
- Grant permission for the authorized district representative to communicate directly with the student's physician, as may be necessary, regarding the physician's written statement or any other questions that may arise with regard to the medication
- Contain an acknowledgment that the parent/guardian understands how district employees will administer or otherwise assist the student in the administration of medication
- Contain an acknowledgment that the parent/guardian understands his/her responsibilities to enable district employees to administer or otherwise assist the student in the administration of medication including, but not limited to, the parent/guardian's responsibility to provide a written statement from the physician and to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication
- Contain an acknowledgment that the parent/guardian may terminate consent for such administration at any time

If a parent/guardian has requested that his/her child be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall also: (Education Code 49423, 49423.1)

- Consent to the self-administration
- Release the district and school personnel from civil liability if a student suffers an adverse reaction as a result of self-administering the medication

Library Contract: I understand that this school library belongs to everyone at CLE. Taking care of books and returning them on time is the best way to show accountability, maturity, and respect.

Using the library responsibly means:

- I will keep books clean and dry.
- I will not write or draw in the books.
- I will treat books carefully by not throwing them, stepping on them, or tearing their pages.
- I will protect books from pets and babies.
- I will keep books in a safe spot.
- I will return the books on time so other students can enjoy them.

If I do not meet these expectations, the following may occur:

- If I lose a book or damage it, I will have to replace it by paying for a new copy.
- Notices of overdue books will be given to my teacher. While my book is overdue, I cannot check out another.

Lost and Found: Items found on campus will be held in the cafeteria. Personal items not claimed within a reasonable amount of time will be given to charity throughout the year. Lunch boxes will be discarded due to health issues.

Breakfast/Lunch Procedures: School meals are available free of cost for all students. To use the system for lunch, students will scan their fingerprint or enter in his/her 4-digit ID number to receive a meal.

Birthday Celebrations: Please communicate with your child's teacher prior to the date, to determine what treats are appropriate and to schedule a time for celebration. Suggested and preapproved items are 100% fruit juice boxes and/or a small cookie/cupcake. Please remember to keep the serving sizes small and limited to one per student to cut down on cost, waste and to positively contribute to your child's health. The office can get extremely busy, we are not responsible for any treats/items that are not delivered to classes.

Prohibited Items: In the interest of cleanliness and avoidance of classroom disruptions, gum and sunflower seeds are not allowed on the CLE campus at any time.

Parent Involvement: We value your role in working to help your child achieve high academic standards. The following is an outline of some of the ways parents and school staff can build and maintain a partnership to share the responsibility for supporting your child's learning.

School's Responsibility:

- Provide high quality curriculum, instruction and learning materials
- Provide assistance in understanding academic achievement standards, assessments, and how to monitor your child's progress
- Provide opportunities for ongoing communication between you and your child's teacher/school staff through:
 - Parent/teacher via phone calls, emails, teacher websites
 - Parent/school communication via website, monthly newsletter, Aeries Parent Square
 - Progress reports and report cards regarding your child's progress, and
 - Opportunities to talk with staff, attend parent conferences, volunteer in class, and observe classroom activities.
 - Serve on or attend advisory councils (School Site Council, English Learner Advisory Council, etc)

Parent's responsibility:

- Ensure your child attends school on time daily

- Encourage your child to show positive school behavior
- Follow through with strategies to support your child's learning in the home environment
- Review your child's homework
- Access Parent Portal regularly to monitor your child's progress
- Contact with teacher to discuss progress and/or concerns
- Monitor television watching and encourage positive use of your child's extracurricular time
- Volunteer in your child's school and classroom when time or schedule permits
- Attend Back to School Night and Open House
- Attend parent-teacher meetings and participate in decisions relating to the education of your child
- Attend grade level conferences which are held at the end of the first and second trimester

Volunteers: The Board of Education encourages parents/guardians and other members of the community to share their time, knowledge and abilities with students. Volunteer assistance in schools enriches the educational program, enhances supervision of students and contributes to school safety while strengthening the schools' relationships with the community. The Board also encourages community members to serve as mentors providing support and motivation to students.

1. Volunteers must be fingerprinted. Please check with the school or district office for information on how to get started.
2. No volunteer shall be assigned to provide supervision or instruction of students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers who skin test negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406)

Promotion/Retention: The Board of Education expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the variety of ways that students learn and include strategies for addressing academic deficiencies when needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement. When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student. Students shall be identified on the basis of either statewide assessment results or grades and other indicators of academic achievement, as established by Board policy.

Continuation in Kindergarten: Students who have completed one year of kindergarten shall be admitted to first grade unless the parent/guardian and the Superintendent or designee agree that the student shall continue in kindergarten for not more than one additional school year. (Education Code 48011) Whenever a student continues in kindergarten for an additional year, the Superintendent or designee shall secure an agreement, signed by the parent/guardian, stating that the student shall continue in kindergarten for not more than one additional school year. (Education Code 46300)

Retention at Other Grade Levels: When a student is identified as being at risk of retention, the Superintendent or designee shall notify the student's parent/guardian as early in the school year as practicable. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

Problem Solvers, Are Responsible, Work Hard, Safe and Kind

BEHAVIOR EXPECTATIONS - Positive Behavior Interventions and Supports (PBIS)

PBIS is an approach to teaching and supporting positive behaviors and meeting the needs for ALL students. This schoolwide approach to discipline focuses on building a safe and positive environment in which all students can learn. Cedar Lane Elementary is a PBIS school and the schoolwide behavior plan is carefully designed to support all children and establish an orderly learning environment for all students. The school staff will teach, model and encourage appropriate behavior and will assist each student in correcting inappropriate behavior. Parents can assist by reviewing the behavior policies and by supporting school personnel should a behavior problem arise. The management of each individual classroom is the responsibility of the classroom teacher. It is the teacher's responsibility to ensure that the classroom environment is conducive to learning. The specific details of how this is to be managed are outlined in the Classroom Expectations Matrix. There are several broad guidelines that the teachers are to follow:

- Classroom Expectations will be aligned with Schoolwide Expectations Matrix and will be posted in the room.
- At the first of the year, teachers will provide instruction and practice of classroom rules and procedures to support student learning and understanding of classroom and schoolwide expectations. Throughout the year, teachers will provide reteaching opportunities.
- The teacher is to inform the student and notify the parent if the student is having persistent behavior problems in class.
- Extreme disruptions could result in an immediate office referral.

Positive Reinforcement of Behavior - Cedar Lane Elementary recognizes that people usually choose to engage in positive behavior and avoid misconduct when positive behavior is recognized, appreciated, and rewarded. For that reason, staff, parents, and other students will be encouraged to recognize, appreciate, and reward appropriate behavior. Below is a list of the positive reinforcements that will be used by the staff on a frequent basis:

- PAWS Tickets
- Verbal praise and recognition given directly to the student
- Special classroom and school privileges and responsibilities
- Class Parties and other school sponsored activities

Student Behavior Consequences - Students must learn that there are consequences for negative and positive behavior patterns. All students will have opportunities to learn that they are able and expected to take responsibility for their actions and then solve the problem, fix it and make things right. Therefore, it is logical that students will have consequences whenever a school behavioral expectation has been broken. These consequences may include: practicing/relearning expected behaviors, Wait Think Plan, conflict resolution, loss of privileges, site based community service, student/teacher/administration meeting, parent/teacher/administration meeting, behavior monitoring, SST meeting, internal school suspension, out of school suspension and expulsion.

All staff members are expected to handle minor discipline issues in the classroom as well as in common areas of the school such as the cafeteria, playground, etc... Students who consistently maintain good behavior and meet expected behavior standards will be rewarded with recognition and activities within the school.



Home of the
Wildcats!

CEDAR LANE ELEMENTARY SCHOOL BEHAVIOR EXPECTATIONS



THE WILDCAT WAY

AREAS	PROBLEM SOLVERS	ARE RESPONSIBLE	WORK HARD	SAFE AND KIND
Cafeteria Voice Level 0-2	-Wait my turn patiently -Respect others -Make room for others at the table -Report problems to an adult	-Stay seated until dismissed -Raise my hand for help -Use table manners, say "please" and "thank you"	- Eat your own food -Show pride in our school keep it clean -Get all items the first time through the line	-Follow directions -Use walking feet -Keep all body parts and objects to yourself
Transition - Hallways Voice Level - 1	- Respect surrounding classrooms - Wait patiently in line - Hold doors for others	-Help others -Use kind words say "sorry" and "excuse me" -Arrive at your destination on time	-Smile, make eye contact, and greet others - Show pride in our school, keep it clean -Use appropriate language	-Use walking feet - Yield to others - Keep Gates Closed - Use ramps as intended
Playground Voice Level 0-4	-Share equipment/take turns - Play by the rules -Walk around active games - Problem solve disagreements - use Rock, Paper, Scissors	-Return equipment and walk to class when bell rings -Keep track of your belongings -Stay in bounds	-Use kind words and actions -Invite others to play -Use equipment for its purpose -Practice good sportsmanship	-Run on the track, grass, and BB courts -Keep all body parts and objects to yourself -Respond to "FREEZE"
Play Structure Voice Level 0-4	- Follow adult instructions - Help others - Report problems to an adult	- Use play equipment for its purpose - Take turns - Keep bark in bark box - Treat others how you would like to be treated.	- Use kind words - "Please" and "Thank you" - "I'm sorry" - "Are you okay?" - "Do you want to play?" - Show pride in our school, keep it clean	- Travel down the slide feet first - Use walking feet - Keep all body parts and objects to yourself -Respond to "FREEZE"
Restroom Voice Level 0-1	-Wait patiently for your turn -Respect the privacy of others -Report problems to an adult	- Use the bathroom for its purpose: - Go - Flush - Wash - Leave - Use supplies for its purpose	-Use assigned bathroom -Use restroom at appropriate time -Show pride in our school, keep it clean	-Enter/Exit calmly -Walk inside the bathroom -Keep all body parts and objects to yourself

Disciplinary Practices:

A student may be disciplined, suspended, or expelled for acts enumerated in Disciplinary Practices and Progressive Discipline that are related to school activity or school attendance occurring at any district school or within any other school district, including, but not limited to, any of the following:

1. While on school grounds.
2. While going to or coming from school.
3. During the lunch period whether on or off campus.
4. During, while going to, or coming from a school sponsored activity.
5. For conduct which occurs after school hours and off District property, but which is reasonably likely to cause or causes a substantial disruption of a school activity or attendance. [MJUSD AR 5144.1]

Alternatives, Interventions and Progressive Discipline

MJUSD has a defined and progressive set of interventions, remediations, and consequences that schools follow when a student misbehaves. The principal or designee may use his or her discretion to provide alternatives to suspension or expulsion to address student misconduct. [E.C. 48900(v), 48900.5] [MJUSD AR 5144]

- Parent Contact – verbal or written communication with the parent or guardian
- Counseling – individual or group meetings of the student, which consist of teachers, counselors, administrators, parents, and the student to address the behavior issue and develop a plan of action to correct the student's behavior.
- Personal Responsibility – students participate in directed activities such as written apologies, restitution, school/ community service, and conflict resolution skills.
- Detention – Students participate in behavior modification for a period of 30 minutes to 1 hour during non-instructional time.
- Community Service - Students may be assigned work performed in the community or on school grounds in the areas of outdoor beautification, community or campus betterment, and teacher, peer, or youth assistance programs.
- Parent Conference – a formal meeting between the parents or guardians and school personnel to discuss the student's needs.
- In-School Suspension – assignment of students to separate supervised activity during the school day with the intent of correcting inappropriate activity.

Classroom Suspension By Teacher - Education Code Section 48910:

A. Length of Suspension

A teacher may suspend any pupil from the teacher's class for any of the acts enumerated in Education Code 48900 "Grounds for Suspension and Expulsion" for the current day and up to one additional day. The student will be sent to the school office. The teacher shall inform the pupil of the facts leading to the decision to suspend from the class. The pupil shall be given an opportunity to explain the pupil's version of the facts.

B. Procedures

1. The suspension shall be immediately reported to the administration.
2. The teacher is to send the pupil to the school office.
3. The day of the suspension, the teacher shall ask the parent or guardian of the pupil to attend a parent- teacher conference regarding the suspension. A school administrator shall attend the conference if the teacher or the parent or guardian so requests.
4. The pupil shall not be returned to the class from which he or she was suspended, during the period of the suspension, without the concurrence of the teacher of the class and the administration.

Grounds for Suspension or Expulsion:

A student shall not be disciplined, suspended or recommended for expulsion unless the Superintendent, a designee or the principal of the school in which the student is enrolled determines the student has violated one or more parts of an act as defined by any of the following subdivisions identified in Ed Code 48900 inclusive of:

- Acts of Violence [E.C. 48900(a)]
- Weapons and Dangerous Objects [E.C. 48900(b)]
- Drugs and Alcohol [E.C. 48900(c)]
- Sale of “Look-Alike” Controlled Substance or Alcohol [E.C. 48900(d)]
- Robbery or Extortion [E.C. 48900(e)]
- Damage to Property [E.C. 48900(f)]
- Theft or Stealing [E.C. 48900(g)]
- Tobacco [E.C. 48900(h)]
- Profanity, Obscene Acts, Vulgarity [E.C. 48900(i)]
- Drug Paraphernalia [E.C. 48900(j)]
- Willful Defiance or Disruption of School Activities [E.C. 48900(k)(1)]
- Possession of Stolen Property [E.C. 48900(l)]
- Imitation Firearm [E.C. 48900(m)]
- Sexual Assault or Sexual Battery [E.C. 48900(n)]
- Harassment of a Student Witness [E.C. 48900(o)]
- Prescription Drug Soma [E.C. 48900(p)]
- Hazing [E.C. 48900(q)]
- Bullying and Bullying by Electronic Act [E.C. 48900(r)]

(Please see the Table of Education Codes Related to Discipline for more detail.)

Students who commit these offenses may be suspended from school and/or to the Superintendent’s designee with the recommendation for reassignment to an alternative pro- gram or expulsion and transfer to an alternative program.

Major acts of misconduct must be reported to the school administrator immediately after the incident and may result in the immediate removal of a student from the school following suspension due process procedures.

Suspension is the removal of a student from the classroom for disciplinary reasons for a defined period of time by a teacher or school administrator. A principal or designee may suspend a student for up to five days. A teacher may suspend a student for the remainder of the class in which the misbehavior occurred and for the next day’s class. A suspension may be extended under certain conditions.

There are two kinds of suspension – on-campus suspension and home suspension. Students placed on home suspension are not permitted on or near the school campus, nor are they allowed to participate in any school activities during suspension. They may, however, be required to complete assignments and tests, which will be made available to them through an intermediary.

Expulsion, as ordered by the Board of Education, is the removal of a student from all schools in the Marysville Joint Unified School

District for violating the California Education Code. The expulsion is for a defined period of time, but an application for re-admission must be considered within a specified time period. State law provides for due process and rights to appeal any order of expulsion.

If a student's behavior is a threat to the safety, health or emotional well-being of others, and previous methods of prevention and intervention have not been successful, that student may be suspended in accordance with state law and district policy.

Bullying: CA Education Code 48900(r) defines bullying as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4.

Cyberbullying is bullying via social media, internet or electronic devices. Cyberbullying conducted on school premises, as well as off-campus that substantially interferes with the ability to participate in or benefit from learning, services, and/or activities provided by the school may be subject to discipline in accordance with CA Education Code, district policies and regulations.

Physical Search: School officials may search an individual student, the student's property, or district property under the student's control when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law, Board policy, administrative regulation, or other rules of the district or the school.

Academic Honesty: Students should be proud of what they accomplish through honest effort. Cheating and plagiarism defeat this objective. When a student is guilty of cheating or plagiarism, the teacher shall collect the student paper, mark a zero for the work, and notify the parents of students involved.

Parent/Guardian Liability: *Education Code Section 48904* - Parents or guardians are liable for any willful conduct of their minor children which results in injury to another pupil or to school district personnel, or damages of any property, real or personal, belonging to a school district, or personal property of any school employee.

Problem Solvers, Are Responsible, Work Hard, Safe and Kind



TECHNOLOGY

Computer Network Responsibilities:

Marysville Joint Unified School District (MJUSD) recognizes that access to technology in school gives students and teachers greater opportunities to learn, engage, communicate, and develop skills that will prepare them for work, life, and citizenship. We are committed to helping students develop 21 - century technology and communication skills.

Content Filtering: MJUSD will provide “best effort” internet content filtering services for all MJUSD networks; however, staff will take reasonable caution and provide supervision within the classroom to monitor student access. While content filtering will filter information, it is not a guarantee that all questionable content will be filtered. Students will be held accountable for any violations of their network responsibilities outlined in the *Student Technology Acceptable Use Policy*. Misuse of school resources can result in disciplinary action.

ACCEPTABLE USE: The purpose of MJUSD’s provision of access to the Internet is to support research and education in and among schools and academic institutions in the U.S. by providing access to unique resources and the opportunity for collaborative work. The use of your account must be in support of education and research and consistent with the educational objectives of MJUSD.

NETIQUETTE: The use of an account/access requires that you abide by accepted rules of network etiquette. These include, but are not limited to, the following:

Be Polite. Do not send abusive messages to ANYONE.

Use Appropriate Language. In all messages, do not swear or use vulgarities or any other inappropriate language. Anything pertaining to illegal activities is strictly forbidden. (Note that email is not guaranteed to be private. People who operate the system do have access to email. Messages relating to or in support of illegal activities must be reported to appropriate authorities.)

Privacy. Do not reveal the personal address or phone numbers of yourself or any other person. All communications and information accessible via the network should be assumed private property. Do not forward/distribute an e-mail message without permission from the author.

Connectivity. Do not use the network in such a way that would disrupt the use of the network by others. Personal devices may not be used on the MJUSD computer network at CLE without administrative authorization.

Vandalism. Vandalism may result in cancellation of privileges and/or criminal prosecution. This includes, but is not limited to, contamination, deletion or reconfiguration of data, or degradation of system performance in any way.

Harassment. Any form of racial, ethnic, gender, sexual, etc. harassment and/or slurs is considered inappropriate and may result in your account or access privileges being terminated. Appropriate disciplinary action will be taken and if necessary may be reported to the appropriate authorities.

Communication Devices:

“Mobile Communication Device” means any portable electronic device capable of transmitting or receiving data in the form of a voice, text message, or capable of accessing the Internet (“Mobile Communication Device”). The use of Mobile Communication Devices, including cell phones, smartphones, smart watches or other like devices, and District issued devices while on campus may be beneficial to student learning and well-being, but can also be disruptive of the instructional program in some circumstances.

This regulation guides and limits student use of Mobile Communication Devices on campus in accordance with law and the following policy.

Devices covered by this Board Policy 5131.8 - Mobile Communication Devices and this regulation include, but are not limited to: cell phones, smartphones, or smartwatches, with or without text messaging, pagers, camera phones, Personal Digital Assistants (PDA), earbuds, and other like devices.

Students in grades TK-6 may not use Mobile Communication Devices while on campus except when a teacher or administrator grants permission to the student per EC 48901.5/ EC 48901.7. Mobile Communication Devices must be turned off and placed out of sight during the school day. Students in these grade levels who need to call parents may use phones located in the school administrative office.

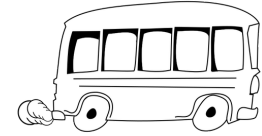
All students in grades TK-12 must comply anytime a request is made by school personnel to cease the use of Mobile Communication Devices, even before or after school. If such a device is observed by staff during school hours or activities when use of the device is not authorized, or after a student has been directed by school personnel to cease use of the device, it shall be confiscated until redeemed by a parent/guardian/caregiver or as determined by the school principal/designee.

A student may also be subject to behavior interventions, including discipline, in accordance with law, Board Policy, or administrative regulation, for on-campus or off-campus use of a Mobile Communication Device which poses a threat or danger to the safety of students, staff, or district property, which constitutes threats, bullying, or harassment of students or staff in way that impacts the school environment, or substantially disrupts school activities or the school environment. (BP/AR 5131 - Conduct, BP/AR 5144.1 - Suspension And Expulsion/Due Process).

When a school administrator has a reasonable suspicion that a search of a student's Mobile Communication Device will turn up evidence of the student's violation of the law or school rules, the school administrator may conduct a search of the device, and such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

Security for cell phones and all electronic devices is the responsibility of the owner. The school will not assume responsibility for stolen items, broken items, and/or the loss of items/devices.

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STUDENT TRANSPORTATION

All school buses and drivers are under the jurisdiction of the California Highway Patrol, the Marysville Joint Union School District Board of Trustees, and Yuba County Sheriff ordinances. The “Regulations and Laws Concerning Operation of School Buses in California” issued by the California Department of Education, Title V, Article 4, Section 14263 states:

AUTHORITY OF THE DRIVER- (A) Pupils transported in a school bus shall be under the authority of, and responsible directly to, the driver of the bus and the driver shall be held responsible for the orderly conduct of the pupils while they are on the bus or being escorted across a street, highway, or road. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a pupil TO BE DENIED TRANSPORTATION. A BUS DRIVER SHALL NOT REQUIRE ANY PUPIL TO LEAVE THE BUS EN ROUTE BETWEEN HOME AND SCHOOL OR OTHER DESTINATIONS(b)

Bus Behavior: Bus transportation is a privilege extended only to students who display good conduct while preparing to ride, riding or leaving the bus. Continued disorderly conduct or persistent refusal to submit to the authority of the driver shall be sufficient reason for a student to be denied transportation.

The privilege of bus transportation is offered to all who live outside of reasonable walking distance to school. The rules and regulations regarding this transportation are designed for student safety. Failure to obey these rules may result in the loss of bus riding privileges.

Bus Discipline: Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on district transportation. Students who violate district or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs in accordance with Board policy and administrative regulation, and contact with local law enforcement as appropriate.

- *Effective January 1, 1998, traffic must stop IN BOTH DIRECTIONS when a bus is stopped (anytime - roadways, parking lots) and the red lights are flashing! DO NOT PROCEED until the red flashing lights stop flashing.*

UNIFORM COMPLAINT PROCEDURES

The Marysville Joint Unified School District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the Uniform Complaint Procedures (UCP). Some matters lie within the UCP scope, but not all complaints are within the scope of the UCP, even if they involve alleged violations of the law.

Programs and activities subject to the UCP include: Accommodations for Pregnant and Parenting Pupils; Adult Education; After School Education and Safety; Agricultural Career Technical Education; Career Technical and Technical Education, Career Technical, Technical Training (state); Career Technical Education (federal); Child Care and Development; Compensatory Education; Course Periods without Educational Content; Education of Pupils in Foster Care, Pupils who are Homeless, former Juvenile Court Pupils now enrolled in a school district and Children of Military Families; Every Student Succeeds Act; Local Control and Accountability Plans (LCAP); Migrant Education; Physical Education Instructional Minutes; Pupil Fees; Reasonable Accommodations to a Lactating Pupil; Regional Occupational Centers and Programs; School Plans For Student Achievement; School Safety Plans; School Site Councils; State Preschool; State Preschool Health And Safety Issues In LEAs Exempt From Licensing.

A complaint is a written and signed statement alleging a violation of federal or state laws or regulations. If the complainant is unable to put the complaint in writing, due to conditions such as a disability or illiteracy, the district shall assist the complainant in the filing of the complaint.

Williams Uniform Complaint Form

A Williams Complaint, another type of UCP complaint, regards instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils, and teacher vacancy or misassignment and may be filed anonymously. Williams Complaints are filed with the principal, or their designee, of the school in which the complaint arises. Schools have complaint forms available for these types of complaints, but will not reject a complaint if the form is not used as long as the complaint is submitted in writing. If a Williams Complaint requirement is allegedly not being met, a Williams Complaint form may be obtained at a school office or the district office.





Problem Solvers, Are Responsible, Work Hard, Safe and Kind



THE WILDCAT WAY!

Dear Parents and Students,

Welcome to Cedar Lane Elementary- home of the Wildcats and where kids are Number One! We take pride in helping children grow academically, socially, and emotionally. It is the intention of our staff to provide the very best educational program possible. We are working very hard to have one of the finest schools in the area and we need your help.

We have the philosophy that every child can and will learn when given the proper support and encouragement. We are committed to providing a variety of teaching techniques to assist each child to grow in his/her own unique way. By working together, we are confident that Cedar Lane School will continue to be a great place to learn. Learning is hard work, but at CLE we will try to make learning interesting, challenging and rewarding. By placing a high value on learning and hard work, children will enjoy school and will be better prepared for the world and their responsibilities as adults. Some of the things that you can do to help your children be more successful are:

1. Meet with your child's teacher early in the school year and share any special needs.
2. Become active in the Site Council, English Learners Advisory Council, PTO or other groups that meet at the school.
3. Talk to your child on a daily basis about school and learning. Don't settle for answers like "nothing". Ask detailed questions and then applaud your child in what he/she has learned.
4. Help your child to build positive study habits by setting up a routine time and place for study. Let your child see that you value education.
5. Consider volunteering in your child's classroom. Experience some of what your child does every school day.

Goal: Build a positive environment around each child. Teach them to value education and to respect their teachers. Establish open, positive communication with the child's teacher and begin by taking an active role in the total education process.

If you have any questions or concerns about programs, practices or procedures, please feel free to call the school. Let's have an outstanding year together!



August 2026



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10	11	12 <u>First Day of School</u>	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

School Safety

Keeping our campus safe is our first priority. In order to help prevent unnecessary strangers, intruders, and/or unwanted animals on campus and to keep our students within our campus boundaries, we will maintain a closed campus.

What this means is that once school begins each morning the custodians will lock all of the gates on campus.

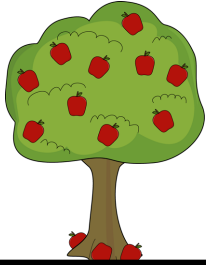
- ANY and ALL visitors to the school MUST enter through the front of the school and check-in with the school secretary.
- All guests will provide a legal ID card before being issued a visitor's badge, which must be worn while on campus to identify yourself as having cleared the front office.

School dismissal will involve:

- dismissal to the STARS program
- 1st through 3rd grades through the East gate into the large parking lot pick up/drop off lane
- 4th-6th grades through South gate on Cedar Lane.
- Staff members will be posted at each gate as well as the Alicia, Cedar Lane crosswalk and Alicia and Riverside intersection to help ensure that students cross the street safely. Students will be instructed to ONLY cross at these locations.

We are counting on you, as the parent, to help your child understand the dangers of crossing streets and practicing safe traffic navigation for those students walking home. Bus riders will exit near the school office at the bus lane and will be supervised by school staff.





September 2026



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7 Labor Day No School	8	9 District Minimum Day	10	11	12
13	14	15	16 District Minimum Day	17	18	19
20	21	22	23 District Minimum Day	24	25	26
27	28	29	30			

-Achieving Student Success-

All of us can help each student succeed to the best of their ability by doing some relatively simple tasks:

For students

- Be at school on time, for the full time
- Complete homework assignments
- Ask for help when needed
- Listen and work hard while in class
- Do his or her best to get along with students and teachers

For parents at home

- Limit television and video games, especially during homework and study time
- Create a family reading time of 20 minutes a day
- Use a timer to check how many words your child can read per minute and graph progress
- Make charts of his or her progress
- Talk with your child about experiences at school
- Hang up your child's best efforts in school work in a special place in the house and point them out when friends and family come over

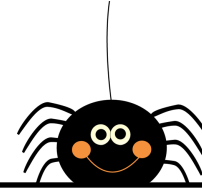
For health

- Provide a good meal before school (or see that your child has breakfast at school)
- Make sure your student has a nutritious lunch at school
- Make sure your child gets 9-10 hours of sleep a day
- Encourage your child to exercise after school
- Encourage your child to talk about experiences and concerns





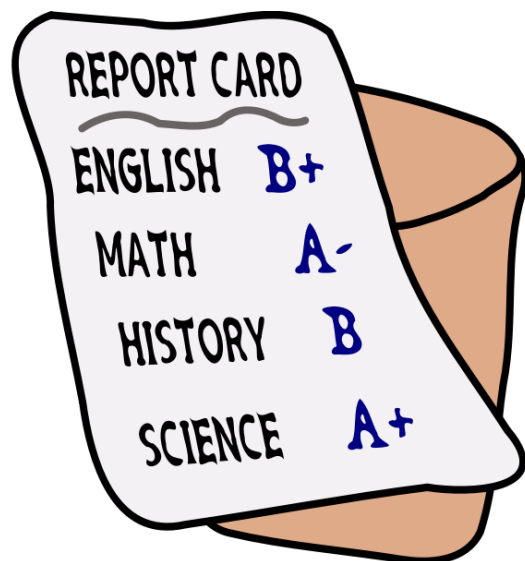
October 2026



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 District Minimum Day	2	3
4	5	6	7 District Minimum Day	8	9	10
11	12 Columbus Day	13	14	15	16	17
18	19	20	21 District Minimum Day	22	23	24
25	26	27	28	29	30	31 HALLOWEEN

Student Progress

Report cards are issued at the end of each trimester. The grades will reflect how well your student is doing in all academic areas as well as with social skills. Report cards also indicate if a student is working below, at, or above grade level. It is very important that we work with our students to have them at or above grade level in all academic areas.



Trimester Dates

Trimester 1: 11/06/26

Trimester 2: 2/6/27

Trimester 3: 6/04/27

Parent Conference dates

November 18th, 19th, 20st



November 2026



Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 District Minimum Day	5	6 End 1st Trimester	7
8	9	10	11 Veterans Day No School	12	13	14
15	16	17 Parent/Teacher Conferences Minimum Day	18 Parent/Teacher Conferences District Minimum Day	19 Parent/Teacher Conferences Minimum Day	20 Parent/Teacher Conferences Minimum Day	21
22	23 Thanksgiving Recess No School	24 Thanksgiving Recess No School	25 Thanksgiving Day No School	26 Thanksgiving Recess No School	27 Thanksgiving Recess No School	28
29	30					

-Achieving Student Success-

All of us can help each student succeed to the best of their ability by doing some relatively simple tasks:

For encouragement

- Praise your child for all improvements and efforts
- Value the friendships your child makes at school
- Set up short term and long term goals, and then celebrate with your child when he or she meets them
- Go with them to a library, park, or museum

Read books together

Discuss what they watch on television and how you feel about what the shows are saying

Visit the school and classroom to show students that you value education



What Students Can Do

To succeed, students need to be willing to learn, to strive to improve, and be prepared to be in school.

If a child follows and understands the following creed, success in school is guaranteed!



December 2026



Sun

Mon

Tue

Wed

Thu

Fri

Sat

		1	2 District Minimum Day	3	4	5
6	7	8	9 District Minimum Day	10	11	12
13	14	15	16	17	18 District Minimum Day	19
20	21 Winter Recess No School	22 Winter Recess No School	23 Winter Recess No School	24 Winter Recess No School	25 <u>Christmas Day</u> No School	26
27	28 Winter Recess No School	29 Winter Recess No School	30 Winter Recess No School	31 Winter Recess No School		

Attendance

Please help us and work to have students in school every day possible. We do not expect students to come to school with illnesses or fevers. All absences still must be with a note on the day of return to school, a call to the office, or may be cleared in person. Excused absences are illness, medical appointment, or death of an immediate family member. Tardies are only excused for illness or medical appointments.

Our staff will monitor and check on students who are not in school. They may make home visits or call to see if there is any way that they can help families ensure that students come to school on a regular basis. Students with unexcused absences or tardies will be monitored closely. We are more than willing to work with families if there is a problem, but attendance at school is a major priority for us.

Chronic Absenteeism

When a student has had absences in excess of ten percent of days enrolled for the school year, any further absences for illness must be verified by a physician or school personnel. Failure to provide physician or school personnel verification will result in these absences being recorded as unexcused.

The district may, when a student with absences exceeding ten percent of the days enrolled, institute actions intended to improve the student's attendance. These interventions may include, but are not limited to, referral to the District Truancy Officer or other intervention personnel who will make a home visit, the school nurse reviewing illness claims, and/or referral to the School Attendance Review Board (SARB).

Employees Authorized to Verify Absences

1. School nurse or public health nurse
2. Attendance supervisor
3. Physician

All absences must be verified within 5 days to be deemed "excused." All absences after this time will be recorded as "unexcused" and may result in a referral to SARB.

Make-up Work

Regular attendance is necessary to make satisfactory progress. The faculty considers more than five days in any grading period excessive. Make-up work is the responsibility of the student. The first day of returning from an absence, the student should ask the teacher for the work they missed, and complete the work as soon as possible. If extra help is needed, the staff is always ready to help.



January 2027



Sun

Mon

Tue

Wed

Thu

Fri

Sat

					1 New Year's Day No School	2
3	4	5	6	7	8	9
10	11	12	13 District Minimum Day	14	15	16
17	18 Martin Luther King, Jr. Day No School	19	20	21	22	23
24	25	26	27 District Minimum Day	28	29	30
31						

Playground Rules

Problem Solvers, Are Responsible, Work Hard, Safe and Kind

1. Stay in the designated play areas
 - a. Students are not to play in the bathroom, hallway, or classroom areas.
2. Walk on the blacktop
 - a. Play running games in the designated areas on the field.
3. Practice self-control
 - a. Keep your hands and feet to yourself
 - d. Keep bark, rocks, sticks, etc. on the ground
 - e. Chasing and roughhousing are not appropriate school activities
 - f. Please use respectful language when speaking to others
4. Use all equipment properly
 - a. Jump ropes are for jumping only
 - b. Soccer balls are for kicking only
 - c. All other balls are for bouncing only
5. The bathroom is not for playing or socializing



Vandalism of any sort will not be tolerated and will result in a school discipline and possible law enforcement intervention.



February 2027



Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3 District Minimum Day	4	5	6
7	8 President's Day No School	9	10	11	12	13
14 Valentine's Day	15 February Recess No School	16 February Recess No School	17 February Recess No School	18 February Recess No School	19 February Recess No School	20
21	22	23	24 District Minimum Day	25	26 End 2nd Trimester	27
28						



Discipline

Our discipline is rooted in *PBIS PAWS*:

Problem Solvers, **A**re Responsible, **W**ork Hard, **S**afe and Kind

BEHAVIOR EXPECTATIONS - Positive Behavior Interventions and Supports (PBIS)

PBIS is an approach to teaching and supporting positive behaviors and meeting the needs for ALL students. This schoolwide approach to discipline focuses on building a safe and positive environment in which all students can learn. Cedar Lane Elementary is a PBIS school and the schoolwide behavior plan is carefully designed to support all children and establish an orderly learning environment for all students. The school staff will teach, model and encourage appropriate behavior and will assist each student in correcting inappropriate behavior. Parents can assist by reviewing the behavior policies and by supporting school personnel should a behavior problem arise. The management of each individual classroom is the responsibility of the classroom teacher. It is the teacher's responsibility to ensure that the classroom environment is conducive to learning. The specific details of how this is to be managed are outlined in the Classroom Expectations Matrix. There are several broad guidelines that the teachers are to follow:

- Classroom Expectations will be aligned with Schoolwide Expectations Matrix and will be posted in the room.
- At the first of the year, teachers will provide instruction and practice of classroom rules and procedures to support student learning and understanding of classroom and schoolwide expectations. Throughout the year, teachers will provide reteaching opportunities.
- The teacher is to inform the student and notify the parent if the student is having persistent behavior problems in class.
- Extreme disruptions could result in an immediate office referral.

All of us at Cedar Lane School pride ourselves on a discipline plan that is firm, fair, and consistent. We will guide our students through specific and intentional instructions of how they are expected to behave in every area of the campus. We feel that all students have the right to go to school in a safe environment. Also, each student deserves the opportunity to learn free from the influence of disruptive classmates. With these basic principles in mind we have developed policies and procedures that will enable the staff to prepare and deliver to each student the education program that is desired.

All children are expected to use good manners and good behavior while at school. Cedar Lane School is a nice place to learn and, as in any school, rules are necessary to maintain a good learning environment.

Please feel free to call or come by the office to discuss your child's behavior, or if you have any questions.



March 2027



Sun

Mon

Tue

Wed

Thu

Fri

Sat

	1	2	3 District Minimum Day	4	5	6
7	8	9	10 District Minimum Day	11	12	13
14	15	16	17 District Minimum Day St. Patrick's Day	18	19	20
21	22	23	24 District Minimum Day	25 District Minimum Day	26 Spring Recess No School	27
28 Easter Sunday	29 Spring Recess No School	30 Spring Recess No School	31 Spring Recess No School			

Student Dress/Grooming Code

At Cedar Lane School we believe that the standards of dress and grooming should be primarily the responsibility of the parents, with the understanding that the students will wear appropriate clothing and groom themselves in a manner which reflects good taste, does not violate the rules of decency, offend the standards of the other students or distract from the educational program. Clothes should be appropriate for all school activities.

- Hats are to be worn outside only
- Loose Tank tops, tube tops, halter tops, muscle/basketball shirts, see through tops, belly shirts, spaghetti straps are not allowed; straps must be at least an inch wide
- Pants must be worn at the waist (Droopy/baggy pants or pants that show undergarments not allowed)
- Jeans with holes above the mid-thigh are not allowed
- Slip on shoes without a back not allowed (they are dangerous when running)
- Elevated heels on shoes not allowed (they are dangerous when running)
- No logos depicting alcohol/drugs/tobacco/sex or demeaning or inappropriate language
- No gang related clothing or paraphernalia



Parents are responsible for seeing that their children follow the dress code. When a student comes to school dressed inappropriately, the parent will be called to bring appropriate clothing.

School employees shall report all suspected cases of **Head Lice** to the school nurse or designee as soon as possible. The nurse or designee shall examine the student and other students who are siblings of the affected student or members of the same household.

If a student is found with active, adult head lice, he/she shall be excluded from attendance. The parent/guardian of an excluded student shall receive information about recommended treatment procedures and sources of further information. The student shall be allowed to return to school the next day and shall be checked by the nurse or designee before returning to class. Once he/she is determined to be free of lice, the student shall be rechecked weekly for up to six weeks.

The Superintendent or designee shall send home the notification required by law for excluded students. (Education Code 48213)

The principal and school nurse shall work with the parents/guardians of any student who has been deemed to be a chronic head lice case in order to help minimize the student's absences from school.

Staff shall maintain the privacy of students identified as having head lice and excluded from attendance.



April 2027



Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Spring Recess No School	2 Spring Recess No School	3
4	5	6	7	8	9	10
11	12	13	14 District Minimum Day	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30 No School Makeup day, if needed	

End Of Year

Lost and Found

Any items found on school grounds or on buses will be placed in the Lost and Found Box located in or near the cafeteria. If you are missing articles of clothing, check this box immediately. The school assumes no responsibility for lost or stolen items. We urge you to mark all items and clothing clearly with your child's name.

Bicycles

Bicycles are to be parked in the racks provided. Bicycles are not allowed anywhere else on school grounds at any time. Park your bicycle properly and always lock your bicycle. The school assumes no liability for any bicycle or bicycle equipment. No student will borrow another student's bicycle at any time. Bikes must be walked when on campus.

Important reminder: DON'T FORGET YOUR SAFETY HELMET!!

Cell Phones

Students are permitted to have cell phones however they are required to be turned off and put away during school hours either in their backpack or in their teacher's care. The school assumes no responsibility for lost or stolen items. If a student is found to be using an electronic device inappropriately, the phone will be taken and returned at the end of the day. If the student has a second offense the phone may require the parent to pick it up. Additional offenses may result in student discipline and parent/administrator conference.

THE
WILDCAT WAY!



May 2027



Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5 District Minimum Day	6	7	8
9 Mother's Day	10	11	12	13	14	15
16	17	18	19 District Minimum Day	20	21	22
23	25	25	26	27	28	29
30	31 Memorial Day No School					



June 2027



Sun

Mon

Tue

Wed

Thu

Fri

Sat

		1 Minimum Day	2 Minimum Day	3 Minimum Day	4 <u>Last Day of School</u> District Minimum Day	5
6	7 Make up Day, if needed	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

